



Use **Advising.calpoly.edu** to link to the following offices on the web.

COLLEGE ADVISING CENTERS

Agriculture

Students are advised to contact their respective departments.

Architecture and Environmental Design

Bldg. 5, Room 221, 756-1325

Business

Bldg. 3, Room 100A, 756-2601

Education

Bldg. 2, Room 120, 756-2126

Engineering

Bldg. 40, Room 115, 756-1461

Liberal Arts

Bldg. 47, Room 25G, 756-6200

All majors except the following:

Liberal Studies – Bldg. 47, Room 36R, 756-7452

Political Science, Social Science, Psychology

Bldg. 47, Room 11C, 756-2808

Science and Mathematics

Bldg. 53, Room 219, 756-2615

The **College Advising Centers** may provide the following information:

- ◆ Advising on curriculum requirements
- ◆ Selecting courses
- ◆ Interpreting University policies and procedures
- ◆ Helping with academic difficulties
- ◆ Choosing or changing majors
- ◆ Reviewing and interpreting graduation and transfer evaluations
- ◆ Explaining General Education requirements
- ◆ Advising on Academic Probation

ADDITIONAL ADVISING RESOURCES

Academic Records, Office of

Administration (Bldg. 01), Room 222, 756-2531

- Responsible for registration, grades, transcripts, enrollment verification, diplomas, interpreting and enforcing university policies.

Academic Skills Center

Kennedy Library (Bldg. 35), Room 112, 756-1256

- Offers a variety of retention and support services including: Study Skills Seminars (weeks 3-6), online study skills library, and tutoring referrals.

Athletic Advising

Mott Gym (Bldg. 42), Room 205, 756-2762

- Helps student athletes meet the demands of their academic career.

Career Services

Student Services (Bldg. 124), Room 114, 756-2501

- Offers career counseling appointments to assist students in developing educational and career goals, changing majors, preparing for graduate school, and finding part-time, summer, Co-op, internship, and career positions.

Counseling Services

Student Health Center (Bldg. 27), 756-2511

- Professional mental health, outreach, & educational services are available.

Disability Resource Center

Student Services (Bldg. 124), room 119A
756-1395 v/tty

- Provides information and supportive services to students with verified permanent or temporary disabilities.

Evaluations Unit

Administration (Bldg. 01), Room 218, 756-2396
(part of the Office of Academic Records)

- Provides graduation evaluations, analyzes transfer credit, PolyProgress, articulation, posts degrees.

Fairness Board

Academic Senate Office,
Bldg. 38, Room 143, 756-1258

- Disputes over grades are reviewed by this committee of the Academic Senate.

Financial Aid

Administration (Bldg. 01), Room 212, 756-2927

- Helps students plan their finances and organize their resources to cover college costs.

General Education Program

Fisher Science (Bldg. 33), 756-2228

- Provides information on General Education requirements and courses.

Health Professions Advising

Science North (Bldg. 53), Room 219, 756-2615

- Available to all Cal Poly students who are interested in careers in the health professions.

Health Services

Student Health Center (Bldg. 27), 756-1211

- Available to students as part of the health services fee. Outpatient medical services and health education programs on nutrition, alcohol and drug awareness, sexuality and lifestyle wellness. Additional services are available at a low cost (pharmacy items, lab tests and immunizations).

Housing and Residential Life

Housing Office (Bldg. 29), 756-1226

- Residence halls and apartments offer many on-campus living opportunities to meet and work with faculty, professionals and other students.

International Student Programs & Services

Bldg. 38, Room 108, 756-1477

- Offers a variety of comprehensive programs and services for assisting international students in achieving their academic goals within the framework of Cal Poly and INS policies.

Judicial Affairs

- See Students Rights and Responsibilities.

Multicultural Center

University Union (Bldg. 65), Room 217, 756-5840

- Cultural, social and educational events.

SAFER (Sexual Assault-Free Environment Resource)

University Union (Bldg. 65), Room 217, 756-2600

- Provides a supportive environment for assault survivors and facilitates education concerning preventative measures.

Student Academic Services

Main Office, Bldg. 81, 756-301

- Provides academic and personal advising, and promotes academic success towards graduation for a diverse student population. Includes Education Opportunity Program (EOP), Connections for Academic Success and Student Support Services.

Student Accounts

Bldg. 01, Room 211, 756-1428

- Responsible for the accounting and administration of students' financial activities (except meal plans), including fee payments and course fees.

Student Rights and Responsibilities, Office of
(formerly Judicial Affairs)

Student Services (Bldg. 124), Room 127, 756-2794

- Administers student disciplinary processes, including cheating, plagiarism, alcohol and drug abuse, and other violations of the Student Code of Conduct.

Study Abroad

Bldg. 38, Room 106, 756-5964

- Offers many resource materials. Informational meetings are held each quarter to provide practical information on planning, applying, and financing your study abroad experience.

Teaching Credential

- Multiple Subject Coordinator – 756-2126
- Single Subject Coordinator – 756-2126

Test Office

Student Services (Bldg. 124), Room 121, 756-1551

- Administers standardized tests, including ELM, EPT, GRE, LSAT, etc.

University Honors Program

Kennedy Library (Bldg. 35), Room 209B, 756-7029

- Participants who complete the program earn a "with Honors" distinction on their diploma and transcript upon graduation.

Women's Center

University Union (Bldg. 65), Room 217, 756-2600

- Promotes personal, educational, and professional growth for women and which affords women the opportunity to enhance their leadership skills.

Writing Skills

Bldg. 10, Room 130, 756-2067

- Provides free, one-on-one tutoring; administers the Graduation Writing Requirement (GWR), including the upper-division Writing Proficiency Examination (WPE); and coordinates developmental writing courses for students who score low on the English Placement Test.